

Cothrom Cosnaidh | Employment Opportunity

Fuineadair/ Neach-cosnaidh a' chafaidh | Baker/Café Assistant Baile nan Gàidheal | Highland Village

About Us

Join Baile nan Gàidheal | Highland Village Museum as we step into an exciting new phase of development and programming!

Baile nan Gàidheal | Highland Village is an outdoor living history museum and Gaelic folklife centre that illustrates the story, culture and identity of Nova Scotia Gaels. The Village is located on a stunning 43-acre property overlooking the majestic Bras d'Or Lake in Iona, Nova Scotia. The community is located in the centre of Cape Breton Island, almost completely surrounded by the Bras d'Or Lake – a UNESCO Biosphere Region and Canada's Only Inland Sea.

The Highland Village visitor experience begins in the newly constructed, 7,700 sq ft, state of the art Visitor Centre. The Visitor Centre houses exhibits, administrative offices and boardroom, an archives and research centre, a gift shop, and a performance/meeting area. In addition to the Visitor Centre, the Highland Village houses twelve period buildings in total. Each of these historic buildings represents a period in time interpreted by costumed animators that celebrate the language, craft and culture of Nova Scotia Gaels through time.

The Vision of the Highland Village Museum is to be the leading Gaelic folklife centre, recognized in Nova Scotia, nationally and internationally as an essential institution for continuing development and representation of a vital and sustainable Gaelic community. Our mission is to grow as a Gaelic folklife centre that bilingually nurtures, communicates and celebrates the heritage and cultural identity of Nova Scotia's Gaelic community.

Baile nan Gàidheal | Highland Village is a part of the Nova Scotia Museum, the family of provincial museums, and is operated locally by Comunn Baile nan Gàidheal (The Nova Scotia Highland Village Society), a registered charity.

About Our Opportunity

As part of the Visitor Experience Department, the **Baker/Café Assistant** will enhance the visitor experience by utilizing the commercial kitchen space inside the new Highland Village Welcome Centre and providing a selection of freshly prepared, handmade foods in a self-service format.

Primary Accountabilities

- Prepare, produce, handle, store, rotate, and package all baked items, including breakfast options and traditional Gaelic foods.
- Ensure proper storage, handling, and rotation of stock per Nova Scotia Food Safety Regulations.
- Minimize food spoilage and waste.
- Collaborate with the Visitor Experience Manager and other coordinators to plan and maintain a production schedule.
- Communicate courteously and effectively with staff and visitors.
- Assist with unloading, loading, and stacking groceries and supplies.

Other Duties

- Adhere to Occupational Health & Safety and other policies.
- Wear proper PPE when using equipment and undertaking tasks.
- Care for and account for kitchen equipment and supplies.
- Participate in training and professional development, including Gaelic language training.
- Demonstrate enthusiasm for the museum's vision.

Qualifications & Experience

- At least 18 years of age with a high school diploma or equivalent.
- 1-2 years of bakery experience.
- Ability to operate and use knives, scales, commercial mixers, dishwashers, etc.
- Ability to work as part of a team with a positive attitude.
- Strong communication and interpersonal skills.
- General knowledge of local and Nova Scotia history.
- Knowledge of, or interest in, Gaelic language and culture.

Working Conditions

- This is a part-time, seasonal position of 24-30 hours per week based in the commercial kitchen space inside the new Highland Village Welcome Centre.
- The set schedule is Thursday to Saturday 7 AM - 3 PM, from July to the end of October, with additional hours as needed.

Salary Range & Benefits

Wage scale is \$21.84 - \$23.33 per hour – compensation dependent on successful candidate's experience. Optional BlueCross benefit package available.

Employment Equity Statement

Our goal is to be a diverse workforce that is inclusive and representative, at all job levels, of the communities we serve. We welcome applications from all equity groups. If you are a member of an equity group, please self-identify on your electronic application.

How to Apply

Only electronic applications will be accepted.

To apply, send a resume and cover letter to Melissa Blunden, Executive Director, Baile nan Gàidheal at melissa.blunden@novascotia.ca

Please ensure you demonstrate in your application how you meet the above qualifications.

Applications must be received by end of day on Friday, June 28, 2024.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Full job description available by request – please email melissa.blunden@novascotia.ca